



M E M O R A N D U M

TO: Agency Members
From: James E. Connolly, Acting Executive Director
DATE: April 3, 2013
RE: Economic Affairs Committee Agenda
April 11, of meeting

Economic Affairs Committee Agenda

- (1) Approval of Draft Committee Minutes of March 14, 2013
- (2) Economic Development Program Report (D.Kelleher)
- (3) Presentation (D. Kelleher/Ursula and Michael Vaillancourt)

Ursula and Michael Vaillancourt will discuss their diversified small business, Sootbusters LLC. Sootbusters is a full service chimney company that provides repairs and maintenance, inspections, cleaning, soot removal, and lining repair and installation. The company also offers tree work, wood pellet delivery, and clean-up services. Mr. and Mrs. Vaillancourt will highlight how small businesses can diversify their offerings to maximize sales.

- (4) Old Business
- (5) New Business